March 19, 2020

To Whom It May Concern:

This letter is to certify that \_\_\_\_\_\_\_ is an employee or contractor and is directly involved in the reporting, sales, production and delivery of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ and as such is providing this service as a function of an essential business as defined by the executive order by Governor JB Pritzker issued March 20, 2020.

Persons engaged in the dissemination of news via newspapers, television, radio and other media are exempt from “shelter at home” because these businesses are deemed as an essential business. Governments at all levels recognize the vital role media plays in keeping the public informed.

The person in possession of this letter is an employee or independent contractor working on behalf of a newspaper. This person’s presence outside or on the road is a legal exception to current travel restrictions.

If you have questions, please contact me immediately.

Sincerely,